

CURRICULUM VITAE

Yip Cheong Hing
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Sham Shui Po, Kowloon

EDUCATION

Systematic Computer Education Centre

- Diploma of Web Design and Programming **Apr – Aug 2013**

Hong Kong College of Technology

- LCCI Level 2 Book-Keeping **Aug – Sep 2012**
➤ LCCI Level 1 Book-Keeping **Sep – Nov 2011**

Rhenish Church Pang Hok Ko Memorial College

Matriculation Graduated in Science (F.7) 2008-2010

- Major in Pure Mathematics, Physics
➤ Minor in Use of English, Chinese Language and Culture

Form Five Graduated in Science (F.5)

2003-2008

- Major in Additional Mathematics, Mathematics, Physics, Chemistry,
➤ Computer and Information Technology, Chinese and English language

WORKING EXPERIENCE & JOB DUTIES

Beemedia

Feb2016-Persent

1. PHP Programmer
 - CMS Development
 - Page develop
 - Integrate CMS with front end
 - Solve program error
 - UX enhancement
 - Opencart Integration
 - Plugin installment
 - Building new module
 - Integration with theme

Tagnum Ltd

Jun2015-Dec2015

1. Web developer
 - System developer
 - Web crawler
 - Website develop
 - Product shooting
 - Image Editing

1. Web developer
 - Warehouse management systems
 - Web basis system (PHP, HTML, JavaScript)
 - Data analysis
 - Goods tracking
2. Technical Support
 - Responsible for trouble shooting – Networking, Hardware and Software setup.
 - Installing programs and reinstall the system, and configuration.
 - Computer installation.
 - Inventory system design and coding.
3. Book keeper
 - Handle in and out enquiry, mailing, and perform general office duties.
 - Handle payables and prepared payment method status.
 - Conducted account reconciliation.
 - Routine administrative duties.
 - Prepared ad hoc reports to The Manager.
4. Stock keeper
 - Assisted in managing inventory.
 - Arranged the shipment with customers.
 - Pack and pack.

SKILLS & LANGUAGES

Computing Skill:

Ms Office	: Word, PowerPoint, Excel, Outlook, Access
Accounting software	: MYOB, Daceasy
Graphic editing program	: Photoshop
Web design program	: Dreamweaver, Google Webdesigner
Database	: MySQL
Programing Language	: HTML, CSS, PHP, JavaScript, JQuery, NodeJS
Other	: Computer troubleshooting, Hardware & Software installation, Software Configuration

Languages:

Fair in English, Fluent in Mandarin and Cantonese

OTHERS

Expected Salary:

18K up